

法人番号の指定を受けるための届出書兼法人番号等の公表同意書

*Make sure to fill in inside the bold frames.

※ 太枠は必ず記載してください。

Corporation other than registered corporations for incorporation (Excluding national government organs and local public entities)

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この届出書兼同意書は、「設立登記法人以外の法人(国の機関、地方公共団体は除く)」又は「人格のない社団等」で、国税庁長官から法人番号の指定を受けていない法人等の代表者又は管理人の方が使用するものです。(提出の際は、裏面の記載要領等をご確認ください。)

| | | | | | |
|--|-------|--|--------|---|-----------------------------------|
| Corporation category | | 法人区分 | | <input type="checkbox"/> 設立登記法人以外の法人 (国の機関、地方公共団体は除く) | <input type="checkbox"/> 人格のない社団等 |
| Date of submission | | Ruby | | Association or the like without juridical personality *See the "Consent to the publication" section. | |
| Year | Month | Day | 商号又は名称 | Trade name or name | |
| Address of the head office or principle place of business | | Postal code | | | |
| Commissioner of the National Tax Agency | | 本店又は主たる事務所の所在地 | | <input type="checkbox"/> 国内 | <input type="checkbox"/> 国外 |
| 国税庁長官殿 | | ※ 「国外」にレ印を付した場合は日本国外にある本店又は主たる事務所の所在地を記載 | | In Japan | Outside Japan |
| *If the box "Outside Japan" is checked, describe the address of the head office or principle place of business outside Japan. | | Postal code | | Tel | |
| | | 国内における事務所又は営業所の所在地 | | *Describe if "Outside Japan" is checked in the above. | |
| Name of representative or administrator | | 代表者又は管理人氏名 | | *The name of the representative or administrator in Japan if there is no head office or principle place of business in Japan | |
| | | ※ 国内に本店又は主たる事務所を有しない場合は、国内における代表者又は管理人氏名 | | Seal | |
| We notify as below in order to be designated a Corporate Number, in accordance with the provisions of the Act on the Use of Numbers to Identify a Specific Individual in the Administrative Procedure. | | | | | |
| 行政手続における特定の個人を識別するための番号の利用等に関する法律の規定に基づき、法人番号の指定を受けるために、次のとおり届け出ます。 | | | | | |
| Qualification category | | 該当区分 | | <input type="checkbox"/> Corporation or the like which submits a declaration form or the like to the district director of a tax office, the heads of other administrative organs or their staff, or corporation or the like which is asked to provide the Corporate Number required for describing the said declaration or the like by the corporation or the like which submits it, in accordance with the law concerning national tax <input type="checkbox"/> Corporation which possesses the head office or principle place of business in Japan | |
| Date of incorporation (establishment) | | 設立(開設)年月日 | | Year | Month |
| Attached document | | 添付書類 | | <input type="checkbox"/> 定款、寄附行為、規則(日本語以外の言語で書かれたものは、日本語と併せて日本語に訳したものを添付してください) <input type="checkbox"/> 設立に当たり法令の定めにより、国、地方公共団体、又は地方公共団体の長が発給する許可、承認、又はその相当のものがある場合は、その許可、承認、又はその相当のもの(日本語以外の言語で書かれたものは、日本語と併せて日本語に訳したものを添付してください)の写しを添付してください | |
| 公表同意 | | 行政手続における①商号又は名称、 | | *Describe if you are an association or the like without juridical personality and consent to the publication of the i) trade name or name, ii) address of the head office or the principle place of business and iii) Corporate Number. | |
| Consent to the publication | | 同意します。 | | <input type="checkbox"/> Yes, I consent to the publication of the i) trade name or name, ii) address of the head office or principle place of business and iii) Corporate Number, in accordance with the provisions of the Act on the Use of Numbers to Identify a Specific Individual in the Administrative Procedure. | |
| 整理 | 法人番号 | | | | |

※ 人格のない社団等で、①商号又は名称、②本店又は主たる事務所の所在地及び③法人番号の公表に同意する場合にご記載ください。

This notification combined with the consent form is used by the representative or administrator of a "corporation other than registered corporations for incorporation (excluding national government organs and local public entities)" or "association or the like without juridical personality," which is designated no Corporate Number by the Commissioner of the National Tax Agency. (See back page for the guidelines for describing when submitting it.)

Guidelines for Describing the Notification to be Designated a Corporate Number and the Consent Form to the Publication of the Corporate Number or the like

1. About the “Notification to be Designated a Corporate Number and the Consent Form to the Publication of the Corporate Number or the like”

This notification combined with the consent form is used in order to be designated a Corporate Number by a “corporation other than registered corporations for incorporation (excluding national government organs and local public entities) (hereinafter referred to as a “corporation other than registered corporations for incorporation”)” or an “association or the like without juridical personality,” which is designated no Corporate Number, in accordance with the provisions of the Act on the Use of Numbers to Identify a Specific Individual in the Administrative Procedure. Please submit it to the Commissioner of the National Tax Agency, together with the document specified in “Attached document.”

2. How to fill in

- (1) In “Corporation category,” check the relevant box regarding the corporation submitting this notification with the consent form. Refer to the following explanation for each corporation category:
 - a. Corporation other than registered corporations for incorporation
“Corporation other than registered corporations for incorporation” means a corporation that is established in accordance with the provisions of the laws of Japan (Paragraph 1 of Article 33 of the Civil Code) but not registered for incorporation, or a foreign corporation whose establishment was certified by Japan (Article 35 of the Civil Code).
The examples of a foreign corporation whose establishment was certified in accordance with the provisions of the laws of Japan are a district administered by foreign country, foreign company and foreign corporation certified by laws or treaty provisions.
 - b. Association or the like without juridical personality
“Association or the like without juridical personality” means an “association or foundation which is not a corporation but determines its representative or administrator.”
This “determines its representative or administrator” implies the case where the representative or administrator is determined by the articles of incorporation, the articles of endowment, the rules or the like of the said association or foundation, and also the case where a contract is concluded regarding the operations of the said association or foundation and a person does in fact exist to supervise the management of money and goods.
More specifically, organizations falling under this category fulfill the following requirements: 1) the association forms an organization; 2) the principle of majority rule is applied; 3) the association itself continues to exist even if its members change; and 4) the organization has decided on the methods for representative, the operations of general meetings, the management of property and other major factors as an association.
- (2) In “Trade name or name,” describe the trade name or name of the corporation or the like submitting this notification with the consent form.
- (3) In “Address of the head office or principle place of business,” check the box of either “In Japan” or “Outside Japan” regarding the address of the head office or principle place of business of the corporation or the like submitting this notification with the consent form, and describe the said address and telephone number.
- (4) In “Address of the office or business office in Japan,” describe the address and telephone number of the office or business office in Japan if there is no head office or principle place of business in Japan (i.e. the box “Outside Japan” is checked in (3) above).
If there is more than one office or business office in Japan, describe the address and telephone number of the principle one.
- (5) In “Name of representative or administrator,” the representative or administrator of the corporation or the like describes his/her name and affixes a seal.
If there is no head office or principle place of business in Japan (i.e. the box “Outside Japan” is checked in (3) above), the representative or administrator of the office or business office mentioned in (4) above describes his/her name and affixes a seal.
- (6) In “Qualification category,” which indicates whether you are qualified to submit this notification with the consent form, check the relevant box.
 - a. The example of “corporation or the like which submits a declaration form or the like to the district director of a tax office, the heads of other administrative organs or their staff, or corporation or the like which is asked to provide the Corporate Number required for describing the said declaration or the like by the corporation or the like which submits it, in accordance with the law concerning national tax,” is a case where an association or the like without juridical personality (without the duty to file and pay corporate and consumption taxes or to withhold income tax on salary and the like), which is designated no Corporate Number, pays for manuscripts and designs when issuing publications, which results in becoming obligated to submit the reports of reward payments.
 - b. A “Corporation which possesses the head office or principle place of business in Japan” includes a public interest corporation or the like such as a public corporation (e.g. land improvement zone without the duty to file and pay corporate and consumption taxes or to withhold income tax on salary and the like) and a health insurance union.
- (7) In “Date of incorporation (establishment),” describe the date the head office or principle place of business was incorporated (or established).
If the box “Outside Japan” is checked in (3) above, describe the date the office or business office mentioned in (4) above was established.
- (8) In “Attached document,” check the box of the document attached to this notification with the consent form.
- (9) In “Consent to the publication,” check the box if the representative or administrator of the association or the like without juridical personality consents to the publication of the i) trade name or name, ii) address of the head office or principle place of business and iii) Corporate Number (hereinafter referred to as “the Basic 3 Information”).

3. Matters to be noted

The Basic 3 Information will be published through the Internet (“The National Tax Agency’s Corporate Number Publication Site” (Japanese version)) if the representative or administrator of the association or the like without juridical personality consents to the publication.

Note that the trade name or name to be published will include their rubies.

Further, if the trade name or address is changed after the consent to the publication is granted, the published information will be revised and the revision history will also be published.

Read the followings carefully regarding the consent to the publication of the Basic 3 Information and the revocation of the consent:

- The National Tax Agency’s Corporate Number Publication Site (Japanese version) offers a function to download each corporation’s information, as well as a function to search and browse it. The Basic 3 Information provided through these two functions is renewed in different timings. (i.e. the search and browse function is renewed from time to time, while the download function is renewed periodically). Consequently, if the “Notification to Revoke the Consent to the Publication” is submitted and the Basic 3 Information can no longer be browsed, the Basic 3 Information will temporarily remain in the data for downloading until the next renewal.
- It is virtually impossible to completely block the distribution of the published information once it is published, even if the “Notification to Revoke the Consent to the Publication” is submitted and the publication is stopped. This is because the Basic 3 Information is widely used by the general public after being published on the National Tax Agency’s Corporate Number Publication Site (Japanese version).

- In accordance with the provisions of the Act on the Use of Numbers to Identify a Specific Individual in the Administrative Procedure, the heads of administrative organs or the like can request the Commissioner of the National Tax Agency to provide the Basic 3 Information. Therefore, there are some cases where the Basic 3 Information is provided to the heads of administrative organs without consent from corporations.

Note that each administrative organ carefully handles the provided information on which a confidentiality obligation is imposed.

*** Submit this document to the Office of Corporate Number Management, the Planning Division, the Commissioner’s Secretariat of the National Tax Agency.**